



GROUP REGISTRATION FORM

1. The group registration process is valid for a **minimum of 10 delegates**.
2. In order to facilitate your group registration, please fill out this form and return by email to: reg_eaps22@kenes.com
3. In order to benefit from the reduced group registration fees, payments must be paid **prior to the below deadlines**.
4. Please send the **final** name list no later than **4 weeks prior to the hybrid Congress**. Please do not send preliminary name lists.
5. Name changes will be permitted free of charge until **2 weeks prior** to the hybrid congress (up to 15% of the participants names). After this date, any name change will be subject to 30 EUR charge per name.
6. **Onsite group registration pick-up** for groups leaders will be available upon request.
7. Payment is accepted by credit card or bank transfer. Credit card payment is subject to **additional 4% commission**.

8. Registration Conversion:

We want to help you reduce uncertainty during these uncertain times, which is why we have added the ability to easily convert your registration between the in-person and online experience at no additional charge.

And for extra peace of mind, we are now offering a “Flex” ticket upgrade for just 50 Euro!

Converting from In-Person to Online Attendance:

Standard Ticket

- Up to September 8, 2022: Receive a refund of the difference in fees.
- As of September 9, 2022: Ability to switch BUT there will be no refund of the difference in fees.
Flex Ticket (+50 Euro)

Any time before the congress: Receive a refund of the difference in fees.

When changing your registration category, the fee applied will be based on the registration fee and category applicable at the time of change.

Converting from Online to In-Person Attendance:

All Tickets

Switch at any time! You will be required to pay the difference in fees, applicable based on the registration fee and category at the time of change.

9. **Cancellation policy:** Refund of registration fee will be as follows:
Note! Refunds for groups will be processed after the hybrid congress.

- Cancellations received up and including July 7, 2022 – full refund



- Cancellations received July 8 until September 22, 2022 – 50% registration fee refund
- As of September 23, 2022 – no refund will be made

10. FEES FOR ALL HYBRID CONGRESS PARTICIPANTS INCLUDE:

Fees for In-Person Participants Include:

- Opening Ceremony and Welcome Reception
- Attendance to all scientific sessions
- Entrance to the Exhibition
- Coffee breaks and refreshments according to the programme

Fees for Online Participants include:

- Access to scientific content: selected live interactive sessions
- After the official congress days: access on-demand to all available content for 3 months
- Access to abstracts and E-Posters online
- Opening Ceremony
- Access to the virtual Exhibition Area
- Access to available industry sessions and materials
- Online networking opportunities

11. Please fill in the below information:

Company (Group Name): _____

Booking Agency (if relevant): _____

Contact Person: _____

Email: _____

REGISTRATION CATEGORIES

Participation Fees apply to payments received prior to the indicated deadlines:

Registration Categories	EARLY RATE UNTIL JULY 6, 2022		REGULAR RATE JULY 7 - SEPTEMBER 15, 2022		LATE RATE FROM SEPTEMBER 16, 2022	
	In-person	Online	In-person	Online	In-person	Online
Full Participant Non-Member*	€ 600	€ 300	€ 690	€ 300	€ 790	€ 340
Full Participant Member*	€ 450	€ 300	€ 550	€ 300	€ 650	€ 340
Full Participant - Non-Member* - Low & Lower Middle Income Countries****	€ 350	€ 300	€ 450	€ 300	€ 520	€ 340
Full Participant - Member* - Low & Lower Middle Income Countries****	€ 290	€ 250	€ 375	€ 300	€ 440	€ 340
Non-Member - Nurse/ Young Investigator/ Pharmacist/ Physiotherapist **	€ 310	€ 200	€ 390	€ 200	€ 420	€ 230
Member * - Nurse/ Young Investigator/ Pharmacist/ Physiotherapist **	€ 265	€ 200	€ 320	€ 200	€ 350	€ 230
Nurse/ Young Investigator/ Pharmacist/ Physiotherapist** -Low & Lower Middle Income Countries****	€ 265	€ 200	€ 320	€ 200	€ 350	€ 230
Nurse** 2-Day Attendance (Oct. 7-8/8-9/9-10/10-11)	€ 240	N/A	€ 290	N/A	€ 320	N/A
Nurse** 3-Day Attendance (Oct. 7-10/8-10/9/11)	€ 225	N/A	€ 305	N/A	€ 335	N/A
Student / Resident ***	€ 120	€ 100	€ 180	€ 100	€ 250	€ 100

* Members of the organizing societies: EAP, ESPNIC & ESPR and the collaborating societies: AEPC, EAPC, EPNS, ERS, ESPA, ESPE, ESPGHAN, ESPN, EUSEM and the Catalan Paediatric Society. This refers to individual members, who have an active membership upon registration and during the Congress.

Members are required to specify their membership association, and membership number (if applicable) during the online registration.



**** Nurse/Young Investigator/Pharmacist/Physiotherapist:** In order to benefit from the special fee, a submission of your status confirmation must be uploaded during the online registration (i.e. approval letter signed by the Head of Department or copy of your status ID).

Note, Young Investigators must be under the age of 35 at the time of the congress.

***** Students:** In order to benefit from the special fee, a submission of your status confirmation must be uploaded during the online registration (i.e. approval letter signed by the Head of Department or copy of your status ID).

****** Low & Lower Middle-Income Countries** are defined according to the World Bank Country Classification. Please click here to see the Country Classification data.

Group Registration Details:

Pharmaceutical company name - _____

1. Required registration category: _____ No. of Registrations: _____

2. Required registration category: _____ No. of Registrations: _____

3. Required registration category: _____ No. of Registrations: _____

Total Group Participants: _____

Important Note: Abstract Presenters

In case there are Abstract Presenters among the group delegates please advise the names and abstract numbers in advance in order to guarantee the abstract will remain in the Scientific Programme.

Please mark below accordingly:

There are no abstract presenters in this group

Attached is a list of the abstract presenters in this group

Group Registration Pick-up

Group registration collective pick-up will be available onsite, an appointment must be coordinated in advance. Exact times will be advised prior to the hybrid congress.

Note: in case of group registration pick-up, individual barcode confirmation letters will not be sent to group participants.

We strongly recommend individual pick-up.

Please mark below accordingly:

Group registration pick-up is required.

No group pick-up, the delegates will be collecting their registrations individually.

Data Protection:



I confirm that prior to transferring Kenes the group delegates contacts, our company has obtained consent from the individuals concerned.

PAYMENT DETAILS

Payment information:

Billing Address (to appear on invoice and receipt): _____

VAT number: _____

This form was submitted by:

Full Name: _____

On Behalf of (company name): _____

Signature: _____ Date _____

Please select a method of payment (credit card or bank transfer):

1. Credit card payment (Credit card payment is subject to additional 4% commission):

I authorize 'KENES International – Organizers of Congresses' to charge the below credit card for the amount of: _____ EUR. *** Please authorize the full amount, including the 4% credit card fee.

Type: Visa / MasterCard / AMEX

Number: _____

Expiration date: _____



Name of Card holder: _____

CVC: _____

Signature of Card Holder: _____

2. Bank Transfer Payment:

- Please ensure that the name of the group/paying company are stated on the bank transfer.
- Bank charges are the responsibility of the payer and should be paid at source in addition to the registration fees.
- By Bank Transfer: (Additional 30 EUR handling fee is required)

Please make drafts payable in EUR only to:

Account Name: EAPS 2022 Congress, Barcelona

Bank Details: Credit Suisse Geneva, 1211 Geneva 70, Switzerland

Bank Code: 4835

Swift No: CRESCHZZ80A

Account Number: 1500934-92-341

IBAN No: CH23 0483 5150 0934 9234